



APPLICATION FORM

YOU MUST COMPLETE ALL SECTIONS OF THIS FORM.

You may find the guidance notes in the Nottingham City Council booklet 'Admission Arrangements and Policies' useful when completing this form. This can be found at <http://www.mynottingham.gov.uk/education-and-schools/school-admissions/>

Once you have completed the application please send it to **DCA Admissions, Djanogly City Academy, Gregory Boulevard, Nottingham, NG7 6ND.**

Alternatively, please contact the Academy to arrange a meeting where someone will be able to guide you with completing the form. We have an Admissions Support session every Monday and Tuesday 10-12am- ask at Main Reception for details.

Section 1 - Details about your Child

Child's first name:

Child's last name:

Gender: Male Female Date of Birth:

Language spoken at home:

Is your child currently living in the UK? Yes No

If No: please provide the date they will move to the UK

Child's current address:
Postcode:

Date your child moved to this address:

If you have moved house within the last 2 months please give previous address (es):
Postcode:



Section 2 - Current / Previous Schools

1. Is your child currently attending school? Yes No

If Yes: Please state the name and address of the school

Now go to question 6

If No: Please state the reasons why and the date they last attended

Continue to question 2

2. Is your child currently attending a Learning Centre or Pupil Referral Unit? Yes No
3. Is your child currently being home educated?
4. Is your child at risk of being permanently excluded from school?
5. Have you withdrawn your child from school because of exclusion or possible threat of exclusion?
6. Has your child been attending normal school lessons in the last month?

If No: Please give details

7. Has your child attended any schools other than the one presently attended? Yes No

If Yes: Please give details

Name and address of school	Date of leaving	Reason for leaving



Section 3 - Additional Information and Support

In order to process your application quickly and arrange the right support for your child, please answer ALL of the following questions, as this may give your child higher priority in relation to the Academy's admission arrangements.

1. Is your child a UK citizen? Yes No

If No: What was their date of entry to the UK?

- If your child is not a UK citizen please provide their passport or suitable government issued ID.
- If your child is a non-EU citizen, documentary proof of residency status will also be required
- This can be brought into the school for us to take a copy.

2. Is your child a 'Looked After' or 'previously Looked After' child? Yes No

If Yes: Please state within which Local Authority

If your child was previously 'looked after' but is no longer looked after because they were adopted or became the subject to a residence order or special guardianship order, you must provide a copy of the adoption order*, residence order* or special guardianship order* with your application.

**An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom your child is to live under Section 8 of your children Act 1989. Section 14A of your children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian(s).*

3. Does your child/family have a Social Worker or Family Support Worker? Yes No

If Yes: Please state the name and contact details of the Social Worker/Family Support Worker

4. Is your child, or has your child ever been, the subject of a CAF? Yes No

5. Does your child have a statement of special educational needs?

6. Does your child require extra support for behaviour in school?

7. Does your child have any physical / mobility issues?

If Yes: Please give details

8. Does your child have a history of attendance difficulties? Yes No



9. Have you ever been prosecuted for your child's non-attendance or has your child ever been classified as a Persistent Absentee? Yes No

10. Is your child involved with the police or any other support agencies? Yes No

If Yes: Please give details of which agencies

11. Is your child returning from the criminal justice system? Yes No

12. Are your family refugees or asylum seekers? Yes No

13. Do you consider yourself to be a traveller family? Yes No

14. Is your child a carer? Yes No

15. Is your application due to your family fleeing domestic violence? Yes No

16. Are you employed as a Crown Servant or UK service personnel? Yes No

17. Is your child designated as Gifted or Talented? Yes No

If Yes: Please give details

18. Does your child have any medical conditions other than those already stated? Yes No

If Yes: Please give details

19. Have any other issues been identified in the current/previous school? Yes No

If Yes: Please give details

20. Is your child eligible for free school meals? Yes No



21. Does your child have any siblings currently attending the Academy?

If Yes: Please give details

28. At what grades/levels is your child currently performing?

English	Maths	Science
<input type="text"/>	<input type="text"/>	<input type="text"/>

29. Please state which languages (if any) have been previously studied, and to which level

Section 4 - Parent/carer details (Must be a person with Parental Responsibility)

Title: Mr Mrs Ms Miss Dr Other:

First name:

Last name:

Relationship to child: Mother Father Other:

Your address (if different to the child's address) Postcode:

Mobile number:

Work Number:

Landline number:

Email address:

Second Emergency Contact:

Title: Mr Mrs Ms Miss Dr Other:

First name:

Last name:

Relationship to child: Mother Father Other:

Your address



(if different to the child's address) Postcode:

Mobile number:

Landline number:

Email address:

Section 5 – Declaration

I confirm that I (the person named in section 4) am the person with parental responsibility for the child named in section 1 and the information given is correct and complete to the best of knowledge and belief. I understand that my child's place may be withdrawn if it is proven to have been obtained on the basis of fraudulent or misleading information.

Signed:

Date:

To ensure your application is dealt with quickly, please can you include in your application the following:

- Proof of address dated in the last 3 months or a tenancy agreement,
- Photocopy of passport or birth certificate or ID card
- Previous school attendance report.